



**SAARTE LIINID**

**RUHNU HARBOUR**

**RULES**

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## 1. GENERAL PART

The rules shall apply on the territory and the water area of Ruhnu harbour (hereinafter referred to together as the harbour area) and they are obligatory for every enterprise operating in the harbour, including all persons staying in the harbour, and for ships visiting the harbour regardless of their Flag State.

### 1.1. TYPE OF COMMERCIAL UNDERTAKING OF THE HARBOUR AUTHORITY

- 1.1.1. The harbour owner is Saarte Liinid Ltd.
- 1.1.2. Saarte Liinid Ltd operates as a public limited company in compliance with the Commercial Code and legislation in force in Estonia.
- 1.1.3. The registry code of Saarte Liinid Ltd is 10216057.

### 1.2. PORT LOCATION, DELIMITING THE HARBOUR LAND AND WATER AREA

- 1.2.1. Ruhnu island is located in the middle of Gulf of Riga. Ruhnu harbour is located on the island's SE top on the Ring-sudden cape. The centre coordinate of the port: latitude  $\phi = 57^{\circ}46'48.00''$  N and longitude  $\lambda = 23^{\circ}16'18.00''$  E.
- 1.2.2. Total water area of the harbour is 2,70 ha.
- 1.2.3. Total land area of the harbour is 5,18 ha.

### 1.3. LAYOUT OF THE HARBOUR AREA AND LOCATION PLAN OF NAVIGATION MARKS AND SIGNS

- 1.3.1. Harbour layout and Location plan of navigation marks and signs is provided in Annex 1.

### 1.4. TECHNICAL DATA OF THE HARBOUR

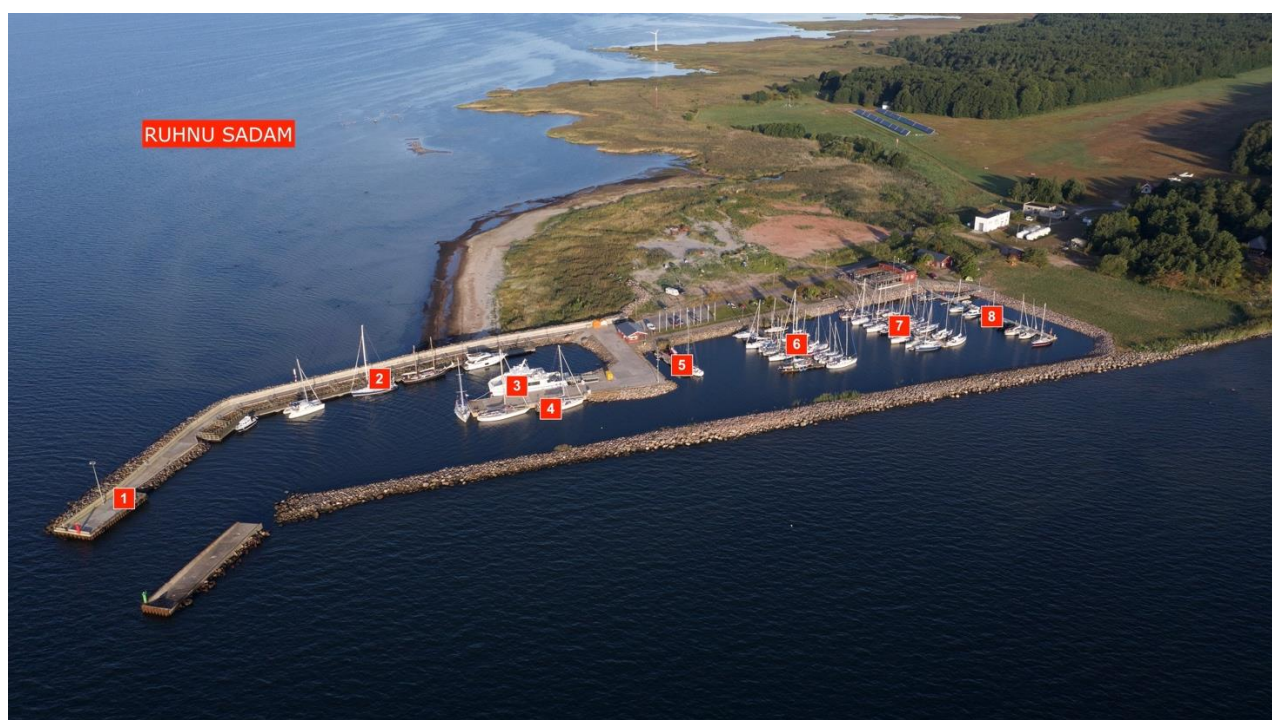
- 1.4.1. The harbour is formed from the west by a 146-metre-long S-SE-directional breakwater, or W mole, fortified by boulders by the sea, and the 80 m long S mole protruding from it towards the SE. From the east side, the harbour is also bordered by the 355 m long S-SE-direction E breakwater mole fortified with boulders, at the end of which there is a 36 m long mole extension of the SE direction iron/beton. Inside the waters is a 36 m long and 9 m wide S-SE-directional r/b berth with an r/b shore ramp. There are 4 mooring places for vessels Lmax24m by quays 2,3 and 4, 55 places for small craft at pontoons no 5, 6, 7 and 8.
- 1.4.2. The dredged (waterway) channel of the harbour has a total length of 250 m, the declared depth of the channel is 2,9 m (EH2000) and the narrowest width is 50 m.
- 1.4.3. The entrance and exit to Ruhnu harbour is marked with a leading line of  $286.6^{\circ}$  /  $106.6^{\circ}$ .
- 1.4.4. Description of quays:

quay No	length (m)	Depth (m)	
		BHS-77	EH2000
Quay No 1	20	2,5	2,3
Quay No 2	115	2,2	2,0
Quay No 3	33	2,8	2,6
Quay No 4	33	3,0	2,8
Quay No 5 (pontoon)	24	2,4	2,2

Quay No 6 (pontoon)	40	2,8-3,0	2,6-2,8
Quay No 7 (pontoon)	45	3,0	2,8
Quay No 8 (pontoon)	60	1,8-2,7	1,6-2,5

- 1.4.5. Water depths are given in case of zero water level (EH2000). Water depth is the minimal depth measured at 1,5 m from a berth edge.
- 1.4.6. Water level variation in the harbour are on average +35cm to -30cm relative to 0-water level in the BHS-77 system. Information about the water level is issued by the Harbour Supervisor.
- 1.4.7. **NB! From January 1, 2018, the height system of Baltic 1977 (BHS-77) been used in Estonia so far was replaced with European Vertical Reference System, which is abbreviated in Estonia EH2000.**

### Ruhnu Harbour Harbour quays plan



## 1.5. RESTRICTIONS TO VESSEL OVERALL DIMENSIONS

- 1.5.1. The biggest vessel received in the harbour may be of maximum 30 m long, 15 m wide and with 2,7 m of draught.

## 1.6. RESTRICTIONS ARISING FROM THE REQUIREMENTS OF ENVIRONMENTAL PROTECTION AND DANGEROUS CARGO

- 1.6.1. Dangerous goods on the passenger ferry route must be located on vehicles marked as such.
- 1.6.2. Dangerous cargo shall be handled in the harbour according to the Chemicals Act, the legislation enacted under the act, requirements imposed under chapters VI and VII of the International Convention for the Safety of Life at Sea and annexes I to III of the International Convention for the Prevention of Pollution from Ships.

## **1.7. BUSINESS HOURS**

1.7.1. Vessels are handled 24/7 pursuant to the demand.

1.7.2. The service of the passenger ferry is carried out in accordance with the route contract and the route schedule.

National holiday:

24 February Independence Day, anniversary of the Republic of Estonia

Public holidays:

1 January New Year

Good Friday

Easter Sunday

1 May May Day

Pentecost

23 June Victory Day

24 June Midsummer Day

20 August Day of Restoration of Independence

24 December Christmas Eve

25 December Christmas Day

26 December Boxing Day

## **1.8. HARBOUR NAVIGATION SEASON**

1.8.1. The navigation season is dependent on ice conditions, and restrictions may be imposed on ships without ice class in winter.

## **1.9. LOCAL TIME DIFFERENCE FROM UTC**

1.9.1. Since last Sunday in March +3 hours.

1.9.2. Since last Sunday in October +2 hours.

## **1.10. GENERAL INFORMATION ON BUSINESSES OPERATING IN THE HARBOUR**

1.10.1. Information about the companies in harbour can be obtained from Harbour Master's Office (hereinafter to as the Harbour Supervisor) or calling (+372) 509 6239.

## **1.11. TRAFFIC REGULATION ON HARBOUR TERRITORY**

1.11.1. Parking of cars and other means of transport on and outside the quays with corresponding signs it is prohibited in the marked parking area, unless it is necessary for servicing vessels and port. In the latter case, the driver must not leave the means of transport.

1.11.2. The use of lifting equipment in the harbour is performed in accordance with the conditions of work environment (temperature, wind speed etc) established by the manufacturer of the equipment.

## **1.12. CLEANLINESS ON HARBOUR TERRITORY**

- 1.12.1. All operators and persons in harbour area shall ensure the cleanliness and order within its working area and compliance with fire safety, health protection and environmental requirements.
- 1.12.2. No objects disturbing mooring shall be located at quays.
- 1.12.3. Smoking on the harbour territory is allowed in respectively allocated places.
- 1.12.4. Accidents with people or equipment on the harbour territory, any pollution of the harbour area, damages to vessels or quays shall immediately be reported to the Harbour Supervisor.

## **2. REGULATION OF WATER CRAFT ENTERING, STANDING IN AND LEAVING THE HARBOUR**

### **2.1. ANNOUNCING THE ENTERING AND DEPARTURE INTENTION**

- 2.1.1. Entering of the passenger ferry shall take place according to the timetable with the ferry line operator.
- 2.1.2. The arriving vessels Master or agent shall notify the Harbour of the wish to enter the harbour as early as possible, to allow for the preparation of a timetable.
- 2.1.3. For reservation of the moorage the ship's agent or Master shall send initial notice to e-mail address [ruhnu@saarteliinid.ee](mailto:ruhnu@saarteliinid.ee) , and all changes shall be updated.
- 2.1.4. A notice of arrival shall include the following information:
  - time of arrival;
  - the vessel name;
  - board number or IMO number (if any),
  - overall length (LOA);,
  - width;
  - draught;
- 2.1.5. The master of vessel shall inform the Harbour Supervisor by telephone or VHF raadio of the vessel's wish to enter and exit the harbour in sufficient time, based on good maritime practice.
- 2.1.6. The master of a vessel is obliged to inform the Harbour Supervisor of the departure and to formalise the departure at the Harbour Supervisor
- 2.1.7. Leaving Ruhnu harbour out of the Schengen Community, the vessel shall arrange border and customs formalities in the border crossing point open for international traffic of some other harbour where the formalities of vessel are executed. In case of Ruhnu harbour, the nearest border crossing points are located in the port of Pärnu or Roomassaare.

### **2.2. GRANTING OF ARRIVAL AND DEPARTURE PERMISSION**

- 2.2.1. 15 minutes before entering the harbour, master of the vessel must ask from Harbour Supervisor for permission to do so, using either VHF ch 16/11 (call sign: "RUHNU SADAM") or a mob. No: (+372) 509 6239.
- 2.2.2. 15 minutes before leaving the harbour, the master of the vessel must ask the Harbour Supervisor for permission to do so using the aforementioned communication channels.
- 2.2.3. Harbour Supervisor may refuse from granting of the permission, in case:
  - the established port fees or fines are unsettled;
  - a respectively authorised state agency issues such an order;
  - weather conditions are extremely unfavourable.

### **2.3.ARRANGEMENT OF ENTERING FORMALITIES AND DOCUMENTATION REQUIRED ACCORDING TO QUARANTINE, CUSTOMS AND BORDER REGIME**

- 2.3.1. Ferry, passenger and cargo ships and other vessels that do not leave the Estonian exclusive economic zone that maintain regular connections on estonian domestic routes will prepare a general declaration (if the data do not change) for up to 1 month.
- 2.3.2. At the request of the Harbour Supervisor, the master of the vessel must submit a certificate of registration of the vessel.

### **2.4.QUARANTINE, CUSTOMS AND BORDER GUARD FORMALITIES AND EXECUTION OF DOCUMENTATION**

- 2.4.1. In order to cross the state border, a vessel which is not exempt from the requirement to pass border control within the meaning of the Schengen Border Code must formalise its departure at a border crossing point open to international traffic before exiting the Inland Sea of Estonia. In the case of Ruhnuu harbour, the nearest border crossing points are located in the port of Pärnu and Roomassaare.
- 2.4.2. The Master of the vessel is obliged to register the entry to the harbour with the Harbour Supervisor.
- 2.4.3. The Master of a vessel shall notify Harbour Supervisor of a possibly infected person on board. The Harbour Supervisor shall immediately inform the Harbour Master, who in turn informs the regional service of the Health Board.

### **2.5. ESTABLISHING COMMUNICATION WITH WATER CRAFT UPON ENTERING, STANDING IN AND LEAVING THE HARBOUR**

- 2.5.1. The Harbour Master's Office (Harbour Supervisor) mobile phone number available 24/7 (+372) 509 6239
- 2.5.2. Radio communication on VHF 16/11 channel, call sign "RUHNU SADAM".
- 2.5.3. Harbour Master's e-mail [ruhnu@saarteliinid.ee](mailto:ruhnu@saarteliinid.ee) (for notices and applications accordance Harbour Rules).

### **2.6.REQUIREMENTS TO THE MOORED WATER CRAFT (PROHIBITIONS, OBLIGATIONS, RESTRICTIONS AND OTHER CONDITIONS)**

- 2.6.1. All orders of the Harbour Master's Office concerning the standing of the vessels at the quayside, the rearrangement of the berth or, if necessary, the expulsion of the vessels from the harbour are mandatory for their masters.
- 2.6.2. Using an anchor on the harbour water area shall be approved by Harbour Supervisor.
- 2.6.3. When using the anchor on the vessels moored at the berth, the anchor chain must be sliced so that it does not interfere with the movement of other vessels.
- 2.6.4. The fastening ends must be attached only to the bollards designated for this purpose.
- 2.6.5. The procedure for mooring the vessels is determined by the Harbour Supervisor.
- 2.6.6. The standing of the vessels in the "port-to-port", at any quayside, shall be carried out with the permission of the Harbour Supervisor.

- 2.6.7. It is forbidden to operate propellers on a standtop at the quayside. As an exception, the operation of propellers is permitted in advance coordination with the Harbour Supervisor.
- 2.6.8. A part of the crew capable of ensuring the safe condition of the vessel and, if necessary, the rapid exit of the vessel to the raid must always be present on the vessel standing at the quayside.
- 2.6.9. The main engine, steering and anchor gears shall stay in working order. Any repair and maintenance work that may prolong the time necessary for readiness to depart as well as fire and abandon vessel drills may only take place at the permission of Harbour Supervisor.
- 2.6.10. There must be a safe stairs (landgang) on the moored vessel, equipped with a safety net. In the dark, the landgang must be illuminated.
- 2.6.11. The vessel quayside must be illuminated.
- 2.6.12. The power cables connection to the harbour shield may be carried out with the permission of the Harbour Supervisor.
- 2.6.13. Crews are obliged to keep the harbour area clean.
- 2.6.14. The masters of the vessels shall ensure the safe standing of the vessel in the harbour in any weather, the protection of the property on the vessel, as well as the loading and disembarking of persons on a safe vessel.
- 2.6.15. Any damage to the harbour area, human and technical accidents, pollution, vessels, berths and venders, must be immediately reported to the Harbour Supervisor.

## **2.7. DECK OPERATIONS ON MOORED WATER CRAFT (implementing work producing noise and litter, welding and other work with open fire, outboard work, launching boats and rafts, pumping ballast and washing tanks, repair of main engine)**

- 2.7.1. Works causing debris are permitted if the cleanliness of the harbour area is ensured.
- 2.7.2. In order to carry out welding and fireworks, the master of the vessel must submit a written application to the Harbour Supervisor. Upon receipt of the permit, the Harbour Supervisor must be informed of the commencement and completion of the works.
- 2.7.3. Behind-the-board work is allowed, observing all safety equipment requirements.
- 2.7.4. Study disorders, launching of boats and rafts are permitted with the permission of the Harbour Supervisor.
- 2.7.5. The Harbour Supervisor must be informed of the repair of the main engine and its expected end.
- 2.7.6. Water located in the ballast tanks of the vessels may be pumped behind the board if the ballast water does not contain oil or other substances harmful to the environment. During pumping, the pumped water must not enter the pier.
- 2.7.7. It is allowed to wash tanks on the vessels, provided that the washing water does not enter the harbour area.

## **3. VESSEL TRAFFIC ON HARBOUR WATER AREA**

### **3.1. WATER CRAFT MOVING ON HARBOUR WATER AREA (relocation, manoeuvring)**

- 3.1.1. The movement of vessels in the waters and entrance channel of the harbour is permitted only in coordination with the Harbour Supervisor.
- 3.1.2. The movement of vessel's in the waters of the harbour and in the entrance channel is subject to 'International rules for the avoidance of collisions of ships' (COLREG) and is based on good maritime practice.



- 3.1.3. When the vessels enter and exit at the same time, the priority is the passenger ferry and the preference of the vessel departing from the harbour after that shall apply, unless there is an emergency.
- 3.1.4. In the waters of the harbour, the boat shall move at a minimum speed at which point it maintains control. The mode of operation of the vessel propulsion systems shall be such that it does not endanger the vessels standing at the berth. The steering, anchoring of the boat must be in working order and ready for use.
- 3.1.5. The relocation of the vessel in the waters of the harbour is permitted only with the permission of the Harbour Supervisor.
- 3.1.6. In the case of vessels with limited draughts travelling along the harbour entrance, sport and small craft shall, on their approach, refrain from the axis of the harbour entrance as far as their own maritime safety permits.
- 3.1.7. The programme of sports and entertainment events planned in the harbour's waters and harbour entrance must be coordinated with the Harbour Supervisor.
- 3.1.8. The vessels shall perform the turning manoeuvres in the designated manoeuvring area.
- 3.1.9. All vessels must be registered in accordance with the current legislation, their crew (skippers) must have a valid certificates.
- 3.1.10. Fishing and any towing for pleasure purposes are prohibited in the waters and entrance channel of the harbour.
- 3.1.11. Recreational craft and other craft may be launched at a designated location.

### **3.2. REQUIREMENTS TO THE TRAFFIC OF WATER CRAFT UNDER REGULAR AND SPECIAL CONDITIONS (fog, strong wind, ice etc.), MANOEUVERING AND RELOCATING**

- 3.2.1. A passenger ferry according to the timetable has the priority to enter and exit the harbour.
- 3.2.2. In case of poor visibility, the master of the vessel decides entering and exiting the harbour in coordination with the Harbour Supervisor.
- 3.2.3. Entering and exiting the harbour is reprehensible with winds of more than 15 m/s in the direction of NE, E and SE and SE - S winds of more than 7 m/s, also with a wave height between the mole's of the harbour is more than 1 m and with visibility below 50 m. If necessary, the entrance and exit of the vessel shall be decided on a case-by-case basis in cooperation between the Harbour Supervisor and the master of the vessel, taking into account the capability of the particular vessel and the navigation conditions of the given moment. In the case of disagreement, all responsibility lies with the master of the vessel.
- 3.2.4. A vessel with a length of more than 15 m without a bow traster, when mooring and offing, use the assistance of an auxiliary vessel (tugboat) whose engine power is sufficient for the safe mooring/shielding of the vessel, taking into account the weather conditions of the given situation. If necessary, the need to use a tugboat shall be decided on a case-by-case basis in cooperation between the Harbour Supervisor and the master of the vessel. In the case of disagreement, all responsibility lies with the master of the vessel.

### **3.3. MOORING**

- 3.3.1. During mooring Harbour Supervisor shall be present at the quay and shows the exact mooring location, with the exception of locals' vessels and other small craft using Ruhnu harbour as their home port.
- 3.3.2. Vessels moored and moored at the quays of the port must ensure the safety of other vessels.

### **3.4. TOWING OF VESSELS**

- 3.4.1. The harbour does not provide towing services.
- 3.4.2. The towing capability has a voluntary maritime rescue unit SAR basis "KERSTI", permanently based in the Ruhnu harbour. Contact: [info@saaremaasar.ee](mailto:info@saaremaasar.ee)

### **3.5. TRAFFIC IN ICE-CONDITIONS**

- 3.5.1. The harbour does not belong among the ports covered by ice-breaking service provided by the state of Estonia.
- 3.5.2. In ice conditions the harbour is closed.

### **3.6. SPECIAL REQUIREMENTS DEPENDING ON THE CLASS OF A VESSEL OR CHARACTER OF CARGO**

- 3.6.1. Special requirements are made for the vessel by the port administration as necessary.

## **4. HARBOUR SERVICES PROVIDED AND THE RELATED SERVICES AND ARRANGMENT OF THEIR RENDERING**

The harbour provides the following services: servicing passenger ferry, cargo-, pleasure- and passenger vessels, receiving ship waste, providing drinking water and electricity, servicing passengers, recreational seafarers and maritime tourists.

### **4.1. LOADING, UNLOADING AND STORING GOODS (incl dangerous goods)**

- 4.1.1. Loading and unloading of goods is carried out under the responsibility of the owner of the goods or the master of the vessel.
- 4.1.2. There is no storage and storage of goods in the harbour.

### **4.2. STEVEDORE WORK**

- 4.2.1. Stevedor works are not organized by the harbour.

### **4.3. WATER SUPPLY**

- 4.3.1. Supplies of drinking water are available in the harbour. See Annex 1, Price List of Saarte Liinid Ltd.

### **4.4. RECEIVING SHIP'S WASTE**

- 4.4.1. Receiving and delivery of ship's waste shall take place in compliance to requirements provided for in the Ports Act Plan for receiving and handling ship's waste in the ports of Roomassaare, Ruhnu and Abruksa approved by the Environmental Board.

#### **4.5. FUEL AND LUBRICANTS SUPPLYING**

- 4.5.1. From the filling station at Pier No: 2, it is possible to refuel diesel fuel and gasoline to the vessels.

#### **4.6. DIVER'S WORK**

- 4.6.1. Diving services are not provided by the harbour.
- 4.6.2. For implementing underwater work, the job organizer shall apply for a permission to Harbour Supervisor.
- 4.6.3. A diving vessel or a portable diving complex must have radio communication with the Harbour Supervisor. In the absence of an ULL radio communication device, a mobile phone may be used, the number of which must be communicated to the Harbour Supervisor.

#### **4.7. REPAIR AND PAINTING WORK**

- 4.7.1. Small-scale painting works may be carried out in agreement with the Harbour Supervisor, but the harbour does not provide these services.

#### **4.8. CONNECTING A VESSEL TO COMMUNICATIONS, POWER AND OTHER ON-SHORE SYSTEMS**

- 4.8.1. Connecting vessel or land vehicle to the power supply systems shall be implemented with the permission of Harbour Supervisor. See Annex 1, Price List of Saarte Liinid Ltd.

### **5. PASSENGER SERVICE ARRANGEMENT IN THE HARBOUR**

- 5.1.1. The operator of the ferry line shall arrange the embarkment and disembarkment of passengers to and from line vessel.
- 5.1.2. The ferry shall be handled at the quay assigned by Harbour Master's Office.
- 5.1.3. The owner or operator of the ferry line shall arrange ticket sale.
- 5.1.4. At the harbour area the passengers and car-drivers shall follow the traffic signs and marks.
- 5.1.5. Passengers are prohibited to walk in the loading/unloading zone of cargo vessels.

### **6. MEDICAL AID IN THE HARBOUR**

- 6.1. Emergency care is available at the emergency phone 112.

### **7. FIRE SAFETY REQUIREMENTS IN THE HARBOUR AND COORDINATION OF RESCUE WORK**

- 7.1.1. Ensuring fire safety on harbour area takes place in accordance with the requirements provided for in the current Fire Safety Act.
- 7.1.2. Fire fighting and rescue equipment of a vessel standing in the harbour shall be in working order.

- 7.1.3. For welding and other work with open fire, the Master of a vessel shall apply in writing to the Harbour Supervisor. Upon obtaining the permission, Harbour Supervisor shall be informed on starting and completing such work.
- 7.1.4. The Master of a vessel or the person replacing him shall supervise fire extinguishing on the vessel.
- 7.1.5. Implementing work with open flame is prohibited on harbour area.
- 7.1.6. All quays shall be equipped with rescue posts (life buoy with heaving line and boat-hook) on sight and accessible.
- 7.1.7. The primary fire extinguishing equipment is located on mooring berths and in the harbour building.
- 7.1.8. In case of fire in the harbour or on a vessel standing in the harbour, all other vessels shall get ready the fire fighting and rescue equipment and the main engine for providing help at fire extinguishing operations. On the vessels standing nearby general alarm shall be announced.
- 7.1.9. In case of an emergency situation (petroleum leakage, fire etc.) in the harbour, it must immediately be reported to the Rescue Service phone 112, Harbour Supervisor, Police and Border Guard Administration and depending on the character of a situation also to other respective agencies.
- 7.1.10. In case of a pollution arising from a vessel or land vehicle, the vehicle operator shall immediately apply measures for stopping and localising the pollution.
- 7.1.11. Harbour Supervisor shall coordinate the elimination of pollution on harbour area, involving other required institutions. The harbour shall have the right to claim the pollution elimination related costs from the polluter.
- 7.1.12. Instructions for activity and the list of pollution abatement equipment and their location for eliminating pollution are provided in the Spill Contingency Plan of Ruhnu Harbour.

## **8. WAY OF CALLING RESCUE SERVICE AND ORGANISATIONS PROVIDING OTHER KIND OF HELP OR PERFORMING SUPERVISION**

Special services may be called independently or via the harbour:

- 1) Rescue Service: 112
- 2) Police: 112

## **9. PRICE LIST by SAARTE LIINID Ltd**

[www.saarteliinid.ee](http://www.saarteliinid.ee)

## Ruhnu Harbour

### Location plan of navigation marks and signs

